



## ST LUKE'S C. E. PRIMARY SCHOOL, KINGSTON

### INTERESTED IN BEING A CLASS REP?

Each class at St Luke's has a class rep, some are lucky enough to have more than one. The role of the class rep is to be the conduit between the school and the parents. They have an integral part to play at St Luke's, whether it's informing parents of class news, organising parent helpers for school trips or asking parents to get involved in school activities.

Responsibilities of a Class Rep may include:

- Communications: Setting up a contacts list of all parents to enable effective communication of all ongoing news / activities at St Luke's;
- Parent Helpers in the Class Room: In liaison with the teacher, this can include book rota's, washing fruit, changing of maths packs, swimming trips and guided reading;
- Social Events: Arranging coffee mornings, or nights out – a great way to get to know other parents and carers in your class;
- St Luke's Parents & Friends Association ("PFA") Meetings: To attend a PFA meeting once a term, normally in the evening;
- Christmas / Summer Fairs: Class reps to help collect donations and manage a stall at each fair; and
- Event Organisation: Each class takes on the organisation of a fundraising event throughout the year, as well as organising a cake sale and ice cream sale – this could be a comedy night, quiz night, school disco or any other fundraising ideas you may have.

The PFA understand how busy life is raising little ones, so we appreciate any help offered from our parents and friends of the school. **Every little really does help.** If you have any further questions, please don't hesitate to contact Susan Gledhill at [stlukespfa@gmail.com](mailto:stlukespfa@gmail.com).