

**St Luke's C. of E. Primary School Parent Council
Minutes of the Meeting held 20/05/21**

Attending:

Staff:

Dan Bates (Deputy Headteacher & SENDCo)

Hannah Jones (Admin)

Parents:

(Class rep Yr R) Hannah Jones	(Line 19 parent Yr R)
(Class rep Yr 1)	(Line 19 parent Yr 1)
(Class rep Yr 2) Sarah Gaston	(Line 19 parent Yr 2) Marja Nousiainen
(Class rep Yr 3L)	(Line 19 parent Yr 3L)
(Class rep Yr 3K) Ruth Stamp	(Line 19 parent Yr 3K)
(Class rep Yr 4)	(Line 19 parent Yr 4)
(Class rep Yr 5A) Lindsay Maouhoub	(Line 19 parent Yr 5A)
(Class rep Yr 5D) Cecelia Hedberg	(Line 19 parent Yr 5D)
(Class rep Yr 6)	(Line 19 parent Yr 6)

Agenda:

1. Matters arising from spring term parent council meeting
2. New Kingston Secondary School
3. Social Distancing update
4. Yr.6 production plans
5. Swimming & residential journeys
6. Rest of the summer term events & school roadmap
7. Safeguarding - Who are the safeguarding officers, SPA process
8. A.O.B.

1. WELCOME - Matters arising from spring term parent council meeting

- Mr Bates welcomed the parents to the Parent Council meeting.
- No updates from DfE regarding the continuation of catch up tutoring, this will be communicated with parents as the school receives more information.
- The newsletter revision has been adopted, it is hoped that this has helped clarify the newsletter and its contents.

2. NEW KINGSTON SECONDARY SCHOOL

- Southwark Diocese have proposed a voluntary aided secondary school in north Kingston, and they would appreciate any feedback regarding the proposals. The proposal and contact information can be found in the Newsletter from the week of 30th April.

3. SOCIAL DISTANCING UPDATE

- Update of where we are as a school now, as things have changed nationally since the last meeting.

- We're continually reviewing, the DfE hasn't changed their guidance for us in school therefore we're keeping everything the same to the end of July as it's all working well and it maintains some continuity. Everyone knows what they're doing so it just seems sensible to keep things the same.
- New guidance is likely to come out over the summer and it will be implemented as and when.
- Roughly a quarter of staff haven't been vaccinated yet, so we still want those staff to be protected, therefore we will ask parents to keep wearing masks and keep all parents meetings virtual or via the phone.
- We are hoping in September we will be back to normal but we won't know until the summer and this will be subject to the government guidance.

4. YEAR 6 PRODUCTION PLANS

- The plan in brief is that the year 6 production will go ahead, with all KS2 children involved. There will be one showing for year 6 parents to attend, in person, and one to allow a recording to be made.
- The plan is that the KS1 children will see it in school, year 6 parents will watch it live, and then a video link will be released for everyone else to see it outside of those groups.
- The dates are in flux due to secondary school transition dates, but will be finalised and communicated as asap.

5. SWIMMING AND RESIDENTIAL JOURNEYS

- With Kingfisher's roof damage closing the pool in late 2019 and the plans for its reopening are not going to be brought to fruition for several years: therefore, swimming will be at Latchmere school.
- Next years' Year 3 and 4 children will get a term each.
- Latchmere works out slightly cheaper per session so the children will have 12 weeks of swimming for roughly the same price that we had 10 weeks swimming at the Kingfisher.
- The pool at Latchmere has recently been renovated and it is very nice. It will be great for teaching the children to swim or to improve their strokes.
- We will do catch up swimming lessons for the older years to ensure non-swimmers reach the required level before leaving St Luke's.
- Residential journeys have been heavily affected by Covid. We have prioritised Hindleap Warren.
- For the current year 5 (when in Year 6) they will be going in November and the current year 4 (when in Year 5) will go in September.
- Sayers Croft trip, we are hoping to run for the current year 3 in the autumn also, when they will be in Year 4.
- Day trips have resumed and there are a few coming up: Richmond Park, West Wittering, Painshill Park.

6. REST OF THE SUMMER TERM EVENTS AND SCHOOL ROADMAP

- Things will stay mostly the same, there are a few changes with trips and the year 6 production and there may be other things but these will be done on a case by case basis.
- Sports day is going ahead but without parents in attendance. Kingsmeadow also has input as to how its run but we will try to make a video to allow parents to see the races and as much of the morning as possible.
- Headteacher's awards are back! Whole school assemblies are still not yet back so they will sit at the front of the class instead to enjoy their moment!

7. SAFEGUARDING

- The school is happy to listen to any concerns about children in the school.
- Mr Dutton, Mr Bates and Lin Felicien are the Safeguarding Officers and your first point of contact to speak in confidence regarding any concerns.
- If there is a concern about a child outside of St Luke's then parents can access the Single Point of Access – they can be contacted about concerns for those outside of St Luke's.
- If you google SPA you are directed to a Richmond site, as they are combined for Kingston and Richmond but they will deal in confidence with any concerns regarding children outside of St Luke's.

Web address for SPA -

https://www.richmond.gov.uk/services/children_and_family_care/single_point_of_access/single_point_of_access_for_professionals/make_a_referral_to_spa

If you are concerned about a child being at risk, or your referral requires a timely response, you should phone the SPA on 020 8547 5008 for guidance prior to completing this form. In an emergency if you think a child is in immediate danger you should call 999.

If you need to speak to someone urgently outside of office hours, please call the Duty Social Worker on 020 8770 5000.

8. A.O.B.

- **School meals** – the issues raised regarding food quality and safety were discussed outside of the meeting and the queries and concerns passed on to ISS. The school has no direct authority over the meals and their production and parents should contact the contractor directly. **Update following the meeting: Juliet Anderson, the contract manager carried out a spot inspection on Friday 21st May following the feedback from the parents and discussed this parents concerns.**

-The school kitchen has also recently been upgraded again to a 5 star food hygiene rating, which the school is very pleased about.

- **After – School Club charges** - A concern was raised about the 50% charge for the after school club during lockdown. Many really felt the burden of having to pay the charge.

- Is there any scope for that being reduced?

- Essentially 'Lookout Club' is run as a separate entity to the school itself and therefore has associated costs with regards to staffing and site that we can't afford to subsidise as a school.

- The associated costs have to be covered by the school (if it does offer some subsidy) and the club will run out of money and ultimately the club would close.

- Any leniency on paying the 50% charge will have to be done on a case by case basis. Please contact the school if there is a problem with making the payments.

- **Uniform** – A parent highlighted that they felt that the girls across the school looked quite untidy and sometimes scruffy in a whole mish-mash of different cardigan styles and colours.

- A question was asked if there can be a standard cardigan?

- HJ suggested the only likely way to do that was with a logoed cardigan and then to insist that everyone has the logoed cardigan, or a sweatshirt, but of course this would increase the cost of uniform for parents.

- A logoed cardigan is likely to be a similar cost to the sweatshirt, around £11. When this is compared to the cost of two non logoed cardigans at c.£8 in the supermarket, it was felt that it was unlikely many parents would want to force this change.

- **Shorts for sport** – This was a recent clarification to the P.E. uniform policy to help ensure that all of the children were actually changing their shorts for PE. This stemmed from an observation that many girls were not changing out of their cycling shorts, which are allowed to be worn under a skirt or dress, but were instead, keeping their under/cycling shorts on and taking part in the P.E. session, or club in them, and then continuing to wear them for the rest of the day.

The school felt that this was an unsuitable situation for several reasons and wanted to make it easier for the staff to monitor that all children were wearing a different pair of shorts for physical activity. It would be very hard, and time consuming, for staff to tell if a child had 2 pairs of identical cycling shorts in school, 1 for P.E. and 1 for the rest of the day. Therefore, the school made the decision to say that cycling shorts could not be worn for P.E.

- It was agreed that perhaps the communication for the reasons, and timing of the decision, could have been better; with a clearer explanation behind the hygiene reasons for children changing. It was also highlighted that children should not be wearing their school jumpers for P.E. sessions, for similar reasons, and that during cold weather, pupils could wear tracksuit or jogging bottoms and a separate warmer top during outdoor P.E.

- **Parent's Evening** – A comment was made that it was really nice to be able to see some pieces of work, sent home as photocopies. As this was one of the downsides of the virtual parent's evenings.

- It was felt having the work added a lot to the process and gave parents something to chat to the children about and to see their progress in school.

The school is planning, based on parental feedback, to continue with a virtual element to the parents evening, post pandemic. The format of this hasn't been finalised yet but possibly it will be 1 of the sessions is virtual and 1 will revert to face to face. The school would like to try to send home copies of a pupil's work, for those parents who have booked a virtual meeting, given the feedback from the parent council.

The meeting ended and Mr Bates thanked the parents for their support of the school this year, through their participation in the parent council. The parent council will reconvene afresh next academic year and will continue to be a virtual event, again, based on feedback from the parent council.