

St Luke's C. of E. Primary School Parent Council
Minutes of the Meeting held 28/06/2024

Attending:

Staff:

Dan Bates (Deputy Headteacher & SENDCo)

Hannah Jones (Admin Assistant)

Parents:

((Class rep Yr R)	(Line parent Yr R)
(Class rep Yr 1)	(Line parent Yr 1)
(Class rep Yr 2) Melissa	(Line parent Yr 2)
(Class rep Yr 3) Cecilia Fellows	(Line parent Yr 3)
(Class rep Yr 4) Ruth Dawson	(Line parent Yr 4)
(Class rep Yr 5) Laura Eden	(Line parent Yr 5)
(Class rep Yr 6D)	(Line parent Yr 6D)
(Class rep Yr 6L) Mily Brewer	(Line parent Yr 6L)

Agenda:

1. Welcome and Introduction
2. KS2 Production dates - dates / filming
3. KS1 nativity change autumn
4. Zebra Crossing
5. Sports Day feedback & Year 2 change
6. Premises plans
 - a. Conservatory doors renewed
 - b. Nursery / Reception toilets
 - c. Windows
 - d. Solar panels
 - e. Nursery outdoor
 - f. Trim Trail
 - g. Compound fence
 - h. PFA shed and decking
 - i. Front door
7. Arts Week
8. Year 3 classroom in main building / one form entry
9. Items from Class Reps
10. A.O.B

1. WELCOME & INTRODUCTION

- 1.1.** Mr Bates welcomed the parents to the Parent Council meeting and thanked them for attending this year.

2. MATTERS ARISING FROM PREVIOUS MEETING NOVEMBER 2023

2.1. Minutes from the previous meeting; nothing to follow up on.

3. KS2 PRODUCTION DATES AND FILMING

3.1. Dates were changed, apologies for the confusion. When the staff looked at the dates set last year there was more time needed for the leavers' assembly. There was a potential clash with the football also.

4. KS1 NATIVITY CHANGE (AUTUMN)

4.1 Staff have been considering this for a while; moving from having a separate Reception Nativity and then KS1 production in the spring towards a combined Reception/KS1 production before Christmas. For next year, we will be doing this and there will also be no evening performances for KS1. Dates are set for 12 & 13 December and it will be Christmas themed.

5. ZEBRA CROSSING

5.1. We now have a Zebra crossing! From our observation it seems to have slowed down traffic in the mornings and as a school we feel it's very positive for our children.

6. SPORTS DAY FEEDBACK

6.1. Reception and Y1 sports day, parents felt there was more space to move around without Year 2 and parents felt they saw a lot more of the children doing their sports. It was a nice mix of team and both boys and girls races. Well thought out in balance of team and individual competition. Really well thought out and organised.

6.2. A parent of older children enjoyed seeing the younger ones doing the relay.

6.3. Y2 parent enjoyed the experience at Kings Meadow and thought it worked well having them there. Also, the children were excited about it. Also, worked well giving them a break.

6.4. Lovely touch for Mr Dutton to hand out their medals at the end to the Nursery children after their sports day.

6.5. Feedback on the KS2 day was very positive from most parents and very well organised and thought through. It was a shame to run out of time - perhaps breaks could be a little shorter?

6.6. If it had been a cooler day we might have over-run a little bit to fit all the races but due to the heat we didn't want to keep the children out in the sun any longer. Idea is to run the Parents race during lunch next year.

6.7. Question over whether we could have gazebo/shades on the field; this was tried in past years and the gazebos blew away and they became dangerous with children around. We're not sure what the answer is - it's just such an exposed site.

6.8. PFA served the children drinks and oranges. They requested more teacher supervision needed to have the children sit down and there was confusion over whether they could have squash in their water bottle. A member of staff had told them they should only have water.

This is the school rule for bottles and we have had issues recently with people putting Coca Cola in pupil's bottles and other high sugar drinks. If the PFA are offering to provide sufficient squash to be able to fill all of the pupil's bottles with squash then we could make an exception for the sports day.

7. PREMISES PLANS

- 7.1. Conservatory doors renewed** - we have had the conservatory doors replaced in KS1 and refurbished in KS2
- 7.2. Nursery/Reception toilets** - these will be refurbished likely in Oct half term
- 7.3. Windows** - all agreed until a phone call last night at 5.30 saying the council may not be able to pay a contractor so could they delay until October? They have ordered £120,000 worth of windows. Plan is it will go ahead but there may be disruption at the start of the Autumn term as it may be delayed.
- We were advised we shouldn't have children on site with the window replacement but now they want to do it once we're back in lessons.
- No chance of running the holiday club as the staff have all made other arrangements for summer work. GD has contacted the higher ups at the council to find out what the actual situation is and what can be done. The tarpaulin will be on the roof for the KS2 production - could be very warm due to our inability to remove the tarp and open the windows.
- Full Governors meeting next week so they discuss the situation.
- Windows are now signed off so the work will go ahead. It is also now due to start at the beginning of the holidays, as planned but we may still have an overrun and have to be flexible in the use of the hall when we return in September.**
- 7.4.** Question was asked re the general election and timing. Funding has not been affected by the election.
- 7.5. Solar Panels** - signed all the paperwork and measurements done. Agreement with local power authority and then we can agree on a fitting date. Can't be fitted until the windows are completed.
- 7.6.** Upcoming Premises Work: **Nursery outdoor** - Work due to be carried out at Easter next year, funded by PFA
- 7.7. Trim Trail** - needs replacing after wear and tear over the last 10 years.
- 7.8. Compound fence** - Starting to degrade and will be replaced fairly soon.
- 7.9. PFA shed and decking** - hardstanding replacement of decking because it has become unsafe in places.
- 7.10. Front door** - is on its last legs and will be replaced on the inset day in September.

8. ARTS WEEK

- 8.1. Arts week this week** - there will be displays in the hall for you to view at the open afternoon.

9. YEAR 3 CLASSROOM/ONE FORM ENTRY

- 9.1.** Looking ahead to next year - we are back to being a one form entry school throughout. This means that all the classes will be back in the main building and we will have a bit more space for things in the building.
- 9.2.** Parent asked what will happen to the outside classroom - DB clarified it will probably be changed into a PPA room for the staff to prepare lessons. Further parent asked what will happen with the additional staff - the short answer is that the school has been aware of this happening since the bulge class joined and has been planning for it since then.

Therefore, some of the staff haven't been employed on permanent contracts and we can be flexible. We have also been covering maternity leave etc.

- 9.3. Looking forward, the birth rate has been very low and numbers are not predicted to rise significantly in the short term. Therefore, there is no need for more classes in the area. Parents will find out their children's new teacher on 16th July which is meet the teacher day.
- 9.4. ROAs are out today - there is a link at the end of the reports to the end of year survey. Please can class reps encourage everyone to complete it as this really helps the school. The incentive is two additional tickets on the comfy front seats for the Joseph performance.
- 9.5. Class with the most responses also gets an own clothes day as a reward.

10. ITEMS FROM CLASS REPS

- 10.1. Year 1 regarding PE days - is there a way the children could come in wearing their PE uniforms rather than changing and being timed? DB clarified that we prefer to have children change as it becomes a life skill; getting themselves changed, keeping track of their belongings. We also promote a healthier lifestyle in which you wear different clothes for exercise and class time.
Autumn term Reception will come in PE kit all day; moving towards Spring term where they will change for P.E like all of the other classes.
- 10.2. A parent asked if the clubs were ending early this term? The clubs haven't actually ended any earlier, it has just been a long term!
- 10.3. Year 6 - are there any other activities for Year 6 that they need to be aware of other than transition days; production and leavers assembly. Leavers will be clapped out across the lower playground this year rather than down the path like previously. This will give more space for the parents to photograph their children and also for children to be able to clap their peers.

11. A.O.B.

- 11.1. DB thanks everyone for participating this year - it has been really helpful.