

St Luke's Parents and Friends' Association ("PFA") Meeting

Minutes of a Meeting of the PFA held on Friday, 3 July 2020 held by email.

Present:	Susan Gledhill	Chair
	Katherine Brewer	Secretary
	Laura Eden	Vice chair
	Wei Lin Goh (AKA Lin)	Joint Treasurer
	Donna-Lee Townsend	Joint Treasurer Year 4FW Rep

Welcome

The Chair explained that the Coronavirus was continuing to have a major impact on charities and given the Constitution for the Company did not facilitate the use of online or virtual technology to hold valid Meetings, the PFA were following Government advise to hold meetings by email.

Update on Funding Requests

The Chair reminded that Meeting that back in September 2019, the Committee approved a donation of £700 towards the Year 6 leaver's gifts. Carole de Jong had recently confirmed that the invoice for the hoodies had come in at £676 and the leavers books had come in at £403.92 – amounting to a total of £1079.92.

The Chair proposed that the donation of £700 be increased to £1079.92 to cover the costs of the hoodies and the leavers books especially given the turbulent time the Year 6 pupils had experienced during the pandemic. Laura Eden seconded the proposal.

IT WAS RESOLVED:

THAT, the amount donated to the Year 6 leaving arrangements be increased from £700 to £1079.92 in total, in order for the PFA to meet the costs of the hoodies and books.

There being no further business to discuss, the Chair closed the Meeting.

CHAIR