



ST LUKE'S C.E. PRIMARY SCHOOL

(Foundation) Headteacher: Mr Gareth Dutton

Thursday, 28th September 2018

Dear Parents,

RE: School Fund Donations

The school fund is a very important source of revenue for us, particularly at a time when our annual budget does not cover the costs of running the school. I think you will agree that St. Luke's is a vibrant and happy school and we manage to achieve the vast majority of extra-curricular activities because of your continued support through the PFA or directly to the school. The money, which you give us for school fund, has enabled us to purchase during the year:

- ❖ A signing in computer system in the foyer
- ❖ An additional row of theatrical lighting in the hall (jointly funded with the PFA)
- ❖ New water fountains
- ❖ A maths mastery teaching scheme
- ❖ Training for staff on 'The Power of Reading' project
- ❖ Privacy screens in the playground
- ❖ New cloakroom furniture for KS2 classes
- ❖ Replacement of benches outside (jointly funded with the PFA)
- ❖ Educational visits to school e.g. drama groups
- ❖ Shortfall on contributions for educational visits to places of interest
- ❖ Teaching resources which are used by teachers in their classrooms e.g. posters, books, equipment.
- ❖ Library books
- ❖ Furniture for classrooms
- ❖ Nursery equipment

Funding is a crucial issue in Kingston schools, and parents at other local schools contribute to a school fund on a regular basis. We therefore suggest that parents make a voluntary contribution of at least **£20 per family**, per term, or if you would like to make a one-off payment of £60 for the year, then this would help us in our administration costs. We know that some families would like to and are able to make a larger donation for which we are very grateful for. Therefore the maximum donation on Scopay is up to £250. Parents can also pay by cheque - **please make cheques payable to 'St. Luke's School Fund'**.

As a charitable organisation St. Luke's can claim back basic rate tax on all donations received from taxpayers. To claim this we are required to have signed Gift Aid Declarations. If you wish, please return the attached declaration (completed and signed) with your school fund cheque as this will increase the value of your donation considerably at no extra cost to yourselves. If sending a cheque and in the case of joint account holders, a taxpayer should sign the form and cheque. Higher rate taxpayers may claim back higher rate tax on their donations from the Inland Revenue.

Yours sincerely,

G. Dutton
Headteacher

Acre Road
Kingston upon Thames, Surrey, KT2 6EN
t 020 8546 0902
f 020 8974 8997
e office@stlukes.rbksch.org
www.stlukes.kingston.sch.uk

