

# **Outbreak Management Plan – January 2022**

This operational guidance sets out the measures that school could put in place to manage transmission of COVID-19 day to day. It makes sense to think about taking extra action if the number of positive cases substantially increases. This is because it could indicate transmission is happening in the school setting. The thresholds, detailed below, are currently being used by school as an indication for when to seek public health advice if we are concerned.

- 5 children or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period.
- 10% of children or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period.

At the point of reaching a threshold, leaders will review and reinforce the measures already in place.

## **Attendance restrictions**

- High-quality face-to-face education remains a government priority. Attendance restrictions should only ever be considered as a short-term measure and as a last resort in consultation with the local authority and Public Health England.
- In all circumstances, priority should continue to be given to vulnerable children and young people and children of critical workers to attend to their normal timetables. However, the DfE may advise on any other groups that should be prioritised.
- The school will ensure that high-quality remote education is provided to all pupils or students not attending.

## **Education Workforce**

- If restrictions on pupil attendance are ever needed, leaders will determine the workforce required onsite and if it is appropriate for some staff to work remotely.

## **Safeguarding and Designated Safeguarding Leads**

- If restrictions on pupil attendance are ever needed, there will be no changes to local safeguarding arrangements.
- The school will continue to have regard to statutory safeguarding guidance that applies to us, including:
  - keeping children safe in education
  - working together to safeguard children
  - the early years foundation stage (EYFS) framework
- The Headteacher will review the child protection policy so that it reflects the local restrictions and remains effective.
- A trained DSL (Designated Safeguarding Lead) or Deputy will be on site at all times should attendance be restricted.
- DSL meetings will be held to ensure that all children are monitored regularly. This will also focus on those pupils that are not attending and not engaging with remote learning. Appropriate steps will then be determined and actions agreed and implemented.

## **Face coverings**

- Staff and visitors must wear a face mask in the corridors, staff room (unless eating/drinking) and any other communal areas where social distancing is difficult.
- Parents advised that 1 parent must bring / collect their child only and that social distancing must be adhered to where possible and to minimise time on site. Adults entering the school site should wear a face covering, particularly in narrow access points on the grounds and where social distancing is difficult.
- Face visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission. They may protect the wearer against droplet spread in specific circumstances but are unlikely to be effective in preventing the escape of smaller respiratory particles when used without an additional face covering. They should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately.

### **Educational Visits**

- In the event of a local outbreak, the school will postpone all school trips that involve the use of transport, including residential journeys.
- Where the risk assessment allows, local visits to outside locations would still be permissible as long as it was within a sensible walking distance of the school.
- If a trip cannot be postponed, then it will be cancelled and parents refunded any contributions that they have made.

### **Parental attendance in school**

- When school returned in September 2021 we reverted back to parents being allowed into school for meetings and events etc. If a local breakout was to occur the previous arrangements will take place such as events and meetings via Google Meet.
- Parent / teacher interviews would take place virtually online.

### **School performances / assemblies / clubs**

- In the event of a local outbreak all school activities, that may have included a parental audience, will revert to online or recorded.
- All internal worships / assemblies will be held over Google Meet.
- All school clubs could be suspended. The Lookout Club (breakfast and after school club) will remain fully open.

### **Reducing Contact**

- Reduced mixing between classes will take place where possible to reduce the risk of cases in one class spreading throughout the school.

### **Remote learning**

- Should we need to restrict attendance then remote learning will be used for all pupils who are not attending the onsite provision. The school will:
  - Identify pupils and families that require IT equipment support.
  - Provide weekly work which follows the school's long-term curriculum map.
  - Provide daily Reading, Writing and Maths lessons and Google Meet support where staffing allows.
  - Teachers will maintain an attendance register for all sessions and those pupils who do not attend will be contacted by the school to establish reasons for non-attendance and to offer support.

- The remote education provided will be equivalent in length to the core teaching pupils would receive in school. You can find out more about our remote education provision by clicking [here](#):
- The school will work collaboratively with families and put in place reasonable adjustments so that pupils with special educational needs and disabilities (SEND) can successfully access remote education.

### **Attendance of vulnerable pupils**

- Where vulnerable pupils are absent, the school will:
  - Follow up with a parent, working with the local authority and social worker to establish the reasons for absence and discuss concerns.
  - Encourage the child to attend educational provision and discuss benefits with parents.
  - Focus discussions on the welfare of the child, ensuring that they can access appropriate education and support whilst they are at home.
  - If a vulnerable child is not attending school and is not engaging with remote learning then the Leadership Team will contact parents daily in order to welfare check the children.

### **Enhanced Cleaning**

- Continue the adaptations to the enhanced cleaning schedule already in place:
  - More frequent cleaning of rooms / shared areas that are used by different groups.
  - Additional cleaning hours allocated after school.
  - Frequently touched surfaces being cleaned more often than normal with detergents.
  - Toilets will be cleaned more frequently and pupils will be encouraged to clean their hands thoroughly after using the toilet.
  - Where a number of positive cases occur in a short space of time, the building will be deep cleaned and fogged. The process will include, every touch point being wiped with a special antibacterial solution then all rooms being fogged.

### **Staff Testing**

- Increased use of lateral flow device (LFD) testing by staff will be encouraged.