

St Luke's C. of E. Primary School
Parent Council Meeting Minutes - SummerTerm 2026
Date: 2nd July 2026
Location: Online / St Luke's Primary School
Chair: Mr Dan Bates (Deputy Headteacher)

1. Attendance

Staff Present:

- Dan Bates (Deputy Headteacher & SENDCo)
- Hannah Jones (Office Admin)

Parent Representatives:

- **Reception:** Fiona Hollands-Hurst
 - **Year 1:** Sarah Raoufian
 - **Year 2:**
 - **Year 3:** Sarah Dalmedo
 - **Year 4:**
 - **Year 5:** Sarah Gaston
 - **Year 6:**
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2. Minutes of the Meeting

1. Welcome and Matters Arising

Mr Bates welcomed the parents to the third Parent Council meeting of the 2025-26 academic year.

2. Sports Day for Key Stage 2

KS2 sports day takes place at Kingsmeadow athletics track. The last two years we've had to cancel due to the extreme weather. Moving forwards we will be doing sports day in September. The new date for the KS2 Sports Day this year will be Friday 11th September.

Logistically can be difficult for working parents, especially following the summer holidays. DB highlighted it will likely be the second Friday of the new term for the foreseeable future and hopefully that will help with parents' planning.

3. Ofsted

Mr Bates reviewed the new grading system and the five point scale of judgement on the school. Instead of one word there are now seven levels of grading. Expected standard is the expectation for all schools to reach, it is a high standard and not easy to achieve in itself.

DB highlighted that no primary school has reached 'exceptional' in any area anywhere in the country so far under the new framework. Our St Luke's report will hopefully be available before the end of term and we are looking forward to sharing the report with the school community. DB gave our thanks to the parents who completed the parent survey, they showed an overwhelmingly positive opinion of the school.

4. Feeling Hot Hot Hot - heat mitigation ideas

Summers do seem to be getting hotter for longer and we understand the need for ways to mitigate this. More air conditioning at the moment is not possible as we don't have enough capacity in the electricity supply to run the units. GD has asked for a quote for a fourth phase of electricity, the current ballpark quote we've had was six figures. We will be looking into installing blinds in various places around the school. The timing of installing these, if it's possible, might seem quite odd as it will fall in the winter but we are thinking ahead to next summer.

Any great ideas for heat mitigation would be gratefully received! One parent asked if there were any thoughts on more shade in the playgrounds? The obvious solution is more trees however unfortunately trees cause so much trouble outside of being able to provide shade in the summer. There is potential for awnings on the lower end of the school and we will need to look at shading on the classroom conservatory roofs especially. All solutions are expensive but the school will need to try to install as many mitigation efforts across the building as is financially viable.

5. Free School Meals

FSM/PPG is a term that is used for the school to receive additional funding to help with meals but also funding for the school education for the children whose families qualify. Previously, the funding would stay for the child until the end of phase. The government is now reassessing eligibility every year.

Targeted is now the equivalent of the old PPG eligible, which includes free meals and additional funding for the school to help enrich the child's education. Expanded eligibility just gives free meals to the child. It is vital for the school to know who is eligible for either type of funding as we will be charged for meals taken by these eligible children as the Mayor of London will not cover their costs.

A google form was sent out for parents to complete so the school can check eligibility. The key message is, please can parents complete the form if they think they could be eligible or

even if they're not sure.

6. Attendance

A very big thank you to all the parents! Ofsted were blown away by our attendance rates, we are one of very few schools above pre-COVID attendance rates. Our attendance has gone up by 1%, which is an amazing achievement. St Luke's sits above average attendance over Kingston, Richmond and the national average.

7. Items from Class Reps

A parent inquired whether the school would be able to have a defibrillator? HJ confirmed we have two, one in the admin corridor and one by the kitchen at the bottom end of the school. We also have an anaphylaxis and asthma station in the admin corridor.

Year 1 parents requested a review of the clubs for Year 1 as they are all on the same couple of days each week, could they be more spread out? DB explained it is more to do with the external providers availability than our choice but we would look into it.

Sunscreen policy - is there an opportunity for additional application? Parents are concerned that their children are not having subsequent applications of suncream throughout the day. DB to follow up with GD about a forward plan with regards to sun exposure.

Meeting Closed.